



TEXAS MOTOR VEHICLE TRANSFER NOTIFICATION
COMPLETE ALL REQUESTED INFORMATION
THE DEPARTMENT DOES NOT MAINTAIN FILES BY OWNER NAME.

I/WE HEREBY REQUEST THAT THE DEPARTMENT MARK ITS MOTOR VEHICLE RECORDS TO INDICATE THAT I/WE HAVE TRANSFERRED THE VEHICLE DESCRIBED BELOW UNDER THE PROVISIONS OF THE TRANSPORTATION CODE, § 520.023, WHICH ADDRESSES SECONDHAND VEHICLE TRANSFERS. HOWEVER, I/WE UNDERSTAND THAT THE MOTOR VEHICLE RECORD WILL REMAIN IN MY/OUR NAME(S) UNTIL A NEW TEXAS CERTIFICATE OF TITLE IS APPLIED FOR AND ISSUED, RECORDING THE NAME OF THE NEW OWNER. YOUR LIABILITY FOR THIS VEHICLE MAY NOT BE RELEASED IF YOU SUBMIT ILLEGIBLE OR INCOMPLETE INFORMATION.

TITLE/DOCUMENT NUMBER VEHICLE MAKE PLATE NUMBER

VEHICLE IDENTIFICATION NUMBER (V.I.N.) YEAR MODEL BODY STYLE

NAME OF BUYER/TRANSFeree DATE VEHICLE DELIVERED TO BUYER/TRANSFeree

CURRENT ADDRESS CITY STATE ZIP

SIGNATURE OF SELLER(S)/TRANSFEROR(S) DATE SIGNED (mm/dd/yyyy)

FEE: \$5.00 DO NOT MAIL CASH. PLEASE REMIT PAYMENT IN THE FORM OF A CASHIER'S CHECK, MONEY ORDER, OR CHECK PAYABLE TO THE TEXAS DEPARTMENT OF TRANSPORTATION.

NOTE: Fees submitted are non-refundable. However, if you resubmit this form with the rejection there will be no charge.

NOTICE

With a few exceptions, you are entitled to be informed about the information TxDOT collects about you. Texas Government Code, §§ 552.021, 552.023, and 559.004 further entitles you to receive and review the information on request, and to request the department correct any information about you that is deemed incorrect. Please contact the TxDOT Vehicle Titles and Registration Division at (512) 465-7611 for further details.

NAME OF SELLER/TRANSFEROR
CURRENT ADDRESS
CITY STATE ZIP

MAIL TO:
TEXAS DEPARTMENT OF TRANSPORTATION
VEHICLE TITLES AND REGISTRATION DIVISION
PO BOX 13175
AUSTIN TX 78711-3175

THE ATTACHED VEHICLE TRANSFER NOTIFICATION IS BEING RETURNED FOR THE REASONS CHECKED BELOW:

- Please resubmit this notification with the proper fee of \$5.00.
Incorrect fee was submitted. Please resubmit this notification with an additional \$ to comply with the \$5.00 fee requirement.
We find no record of title in our files by the vehicle description shown. Please check the vehicle identification number and Texas license plate number, or resubmit this transfer notification with a photocopy of the Texas registration receipt or title.
Required information is incomplete. Please complete the following items on the attached notification form:
Texas license plate number
Vehicle Identification Number
Address of buyer(s)/transferee(s)
Full name of seller(s)/transferor(s)
Date seller(s)/transferor(s) signed form
Title/Document number
Full name of buyer(s)/transferee(s)
Date vehicle was delivered to the buyer(s)/transferee(s)
Address of seller(s)/transferor(s)
Signature of seller(s)/transferor(s)
Only the recorded owner of the vehicle may make notification of the sale or transfer of a vehicle. Our records do not indicate you are the recorded owner. For further information, please contact the VTR Customer Help Desk at (512) 465-7611, or a TxDOT Vehicle Titles and Registration Division Regional Office.
Other

Return this form to show that proper fee has been paid. NO ADDITIONAL FEE REQUIRED.
Warning: Transportation Code, § 501.155, provides that falsifying information on any required statement or application is a third-degree felony offense punishable by not more than ten (10) years in prison or not more than one (1) year in a community correctional facility. In addition to imprisonment, a fine of up to \$10,000 may also be imposed.

