



VTR-35-A  
(Rev. 3/2002)  
DHT #142227

### APPLICATION FOR *PERSONALIZED* LICENSE PLATES

\*\*\*\*FOR DEPT USE ONLY\*\*\*\*

License Number \_\_\_\_\_

Mo./Yr. of Exp. -

Date Issued \_\_\_\_\_

**PLEASE READ INSTRUCTIONS ON THE REVERSE SIDE BEFORE COMPLETING THIS FORM**

#### APPLICANT IS TO COMPLETE THIS INFORMATION

Name of Owner \_\_\_\_\_ Daytime Phone (\_\_\_\_\_) \_\_\_\_\_  
(as shown on Current Registration Receipt)

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Texas County of Residence \_\_\_\_\_

#### **PERSONALIZED LICENSE PLATES**

**FEE: \$40.00 PER YEAR**

Personalized License Plates are multi-year plates that must be renewed each year with a validation sticker. You must pay the regular vehicle registration fee at your local tax office each year when you obtain your license plates or your validation sticker.

TYPE OF LICENSE PLATES TO BE ISSUED: (check one)

Passenger Car or  
Light Truck (1 Ton or less)

Dealer Metal Plate – Fee \$85.30  
Indicate current Dealer License Number P \_\_\_\_\_

Disabled Person (Attach Form VTR-214)

Motorcycle

Moped

Travel Trailer

Trailer

Token Trailer

Motor Bus

Private Bus

City Bus

Combination\*

Truck (over 1 ton)

**NOTE: A MOTOR HOME IS CLASSIFIED AS  
A PASSENGER VEHICLE, NOT A PRIVATE BUS.**

**PERSONALIZED LICENSE PLATE SELECTION** – Limit six (6) alpha or numeric characters or fewer per choice. Please refer to the reverse side for additional instructions on punctuation symbols, a silhouette of Texas or blank spaces.

1st         2nd         3rd

\*Personalized License Plates for combination will have a March 31<sup>st</sup> expiration date. Applications will only be accepted during the period beginning January 1<sup>st</sup> and ending February 28<sup>th</sup>. All other classifications will be assigned expiration dates on a staggered basis, depending on the date the application is received by this department.

**THE MAILING OF CASH IS DISCOURAGED.** Please remit payment in the form of **CASHIER'S CHECK, MONEY ORDER, OR CHECK**, payable to the Texas Department of Transportation.

**FORWARD APPLICATION AND FEE TO:** TEXAS DEPARTMENT OF TRANSPORTATION  
VEHICLE TITLES AND REGISTRATION DIVISION (SPB)  
AUSTIN TX 78779-0001

Questions regarding your application should be directed to the **Special Plates Branch at (512) 374-5010.**

(Over)

## INSTRUCTIONS

### PERSONALIZED LICENSE PLATE (PLP) SELECTIONS –

- A selection may not consist of more than six letters and/or numbers.
- A selection that conflicts with the regular license plate numbering system cannot be approved.
- A selection which is already issued will not be approved.
- Each square of the selection block may be used to represent one character, symbol, or space.
- Selections should be shown exactly as you wish them to appear on the license plate.
- In addition to spaces, the only symbols which may be used are periods, dashes, and a small silhouette of Texas. Only one silhouette can be used in a selection. Use an asterisk (\*) to represent a silhouette of Texas.
- Small letters, apostrophes, signs, symbols, etc., except as stated above cannot be used.
- Selections with six characters are limited to two symbols or spaces.

**NOTE:** Due to the size of motorcycle and moped license plates, selections for personalized license plates are limited to six characters and one space. If the selection contains six characters, then a silhouette, period, or dash cannot appear on the plate. They may appear on plates with fewer than six characters.

Disabled Person PLPs cannot use spaces, dashes, or silhouettes of Texas because of the international symbol of access. The symbol of access is located on the left side of the plate.

If approved, the special license plates will be manufactured and mailed to your County Tax Assessor-Collector and you will be notified accordingly.

The regular registration fee must be paid for the period for which the special license plates are valid. If your vehicle is currently registered when the license plates are issued, your vehicle registration expiration date may need to be adjusted to correspond with the expiration of the special license plates. *If necessary, additional fees will be collected or credit will be issued to make this adjustment.*

**NOTE:** An approved selection may be revoked at any time, if the selection appears to be objectionable.

\*\*\*A license number that has already been issued or is deemed to be offensive or inappropriate will not be approved. \*\*\*

